



SHH Resources Holdings Berhad

(Registration No: 199401018548 (304227-U))

(Incorporated in Malaysia)

ADMINISTRATIVE NOTES FOR THE TWENTY-EIGHTH ANNUAL GENERAL MEETING (“28th AGM”) OF SHH RESOURCES HOLDINGS BERHAD (“SRHB” OR “THE COMPANY”):-

- Day/Date** : Tuesday, 29th November 2022
Time : 11:00 a.m.
Broadcast Venue : Level 12, Menara Symphony
No 5, Jalan Prof. Khoo Kay Kim, Seksyen 13,
46200 Petaling Jaya, Selangor
- Online Meeting Platform** : <https://meeting.boardroomlimited.my>
- Mode of Communication** : 1) Type text in the meeting platform. The Messaging window facility will be opened concurrently with the Virtual Meeting Platform, i.e. one (1) hour before the 28th AGM, which is from Tuesday, 29th November 2022 at 10:00 a.m.
- 2) Email questions in advance to agm2022@shh.com.my in relation to the agenda items for the 28th AGM, commencing from Friday, 28th October 2022 and in any event no later than Monday, 28th November 2022 at 11:00 a.m.

The 28th AGM of the Company will be conducted on virtual basis via Remote Participation and Electronic Voting (“RPEV”) facilities through an online meeting platform as mentioned above.

Please note that the Broadcast Venue is strictly for the purpose of compliance with Section 327(2) of the Companies Act 2016 which stipulates that the main venue of the AGM shall be in Malaysia and the Chairman of the Company (“Chairman”) shall be present at the main venue of the AGM. As **NO SHAREHOLDERS / PROXIES / CORPORATE REPRESENTATIVES** should be physically present at or admitted to the Broadcast Venue on the day of the 28th AGM, all members are urged to attend the 28th AGM remotely via online meeting platform as mentioned above.

VOTING PROCEDURE

Poll Voting

1. The voting at the 28th AGM will be conducted by poll in accordance with paragraph 8.29A of the Listing Requirements.
2. SRHB has appointed Boardroom Share Registrars Sdn. Bhd. (“Boardroom”) as poll administrator to conduct the poll by way of electronic voting (“e-Voting”) and SKY Corporate Services Sdn Bhd as scrutineers to verify the poll results.
3. Please note that polling will only commence after announcement of poll open by the Chairman and until such time when the Chairman announces the closure of poll.

4. Upon closing of the poll session by the Chairman, the scrutineers will verify the poll result reports and thereafter announce the results, followed by the Chairman's declaration whether the resolutions put to vote are duly passed.
5. You must ensure that you are connected to the internet at all times in order to participate and vote remotely when the 28th AGM has commenced. Therefore, it is your responsibility to ensure that connectivity for the duration of the 28th AGM is maintained. Kindly note that the quality of the live webcast as well as for remote online voting is dependent on the bandwidth and stability of the internet connection at the location of the remote participants.

Online Registration Procedure

6. Please note that the RPEV facilities is available to **(i) individual members; (ii) corporate shareholders; (iii) authorised nominees; and (iv) exempt authorised nominees.**
7. If you wish to participate in the meeting, you will be able to view a live webcast of the meeting, ask questions and submit your votes in real time whilst the meeting is in progress.
8. Kindly follow the steps below on how to request for login ID and password.

Step 1 – Register Online with Boardroom Smart Investor Portal (for first time registration only)

[Note: If you have already signed up with Boardroom Smart Investor Portal, you are not required to register again. You may proceed to Step 2 – Submit Request for Remote Participation User ID and Password.]

- a. Access website <https://investor.boardroomlimited.com>
- b. Click <<**Register**>> to sign up as a user.
- c. Complete registration with all required information and upload softcopy of MyKad (front and back) or Passport. Click "**Register**".
You will receive an email from Boardroom for email address verification. Click "**Verify E-mail Address**" to proceed with the registration.
- d. Once your email address is verified, you will be re-directed to BSIP Online for verification of your mobile number. Click "**Request OTP Code**" and an OTP code will be sent to the registered mobile number. Click "**Enter**" to enter the OTP code to complete the process.
- e. An e-mail will be sent to you within one (1) business day informing you on the approval of your BSIP account. You can login to BSIP at <https://investor.boardroomlimited.com> with e-mail address and password that you have provided during the registration to proceed with the next step.

Step 2 – Submit Request for Remote Participation User ID and Password

[Note: The registration for remote access will be opened on 28th Oct 2022.]

Individual Members

- Login to <https://investor.boardroomlimited.com> using your User ID and Password given from Step 1 above.
- Select “**SHH RESOURCES HOLDINGS BERHAD 28th ANNUAL GENERAL MEETING**” from the list of Corporate Meetings and click *[Enter]*.
- Click on *[Register for RPEV]*
- Read and accept the General Terms & Conditions and click *[Next]*.
- Enter your CDS Account Number and thereafter submit your request.

Appointment of Proxy

- Login to <https://investor.boardroomlimited.com> using your User ID and Password given from Step 1 above.
- Select “**SHH RESOURCES HOLDINGS BERHAD 28th ANNUAL GENERAL MEETING**” from the list of Corporate Meetings and click *[Enter]*.
- Click on *[Submit eProxy Form]*
- Read and accept the General Terms and Conditions and click *[Next]*.
- Enter your CDS Account Number and number of securities held.
- Select your proxy – either the Chairman of the meeting or individual named proxy(ies) and enter the required particulars of your proxy(ies).
- Indicate your voting instructions – FOR or AGAINST, otherwise your proxy will decide your vote.
- Review and confirm your proxy appointment.
- Click *[Apply]*.
- Download or print the eProxy form as acknowledgement.

Corporate Shareholders, Authorised Nominees and Exempt Authorised Nominees

- Write in to BSR.Helpdesk@boardroomlimited.com by providing the name of member, CDS account number accompanied with the Certificate of Appointment of Corporate Representative or Form of Proxy (as the case may be) to submit the request.
- Please provide a copy of the Corporate Representative's or Proxy's MyKad (front and back) or passport in JPEG, PNG or PDF format as well as his/her email address.

Email Notification

- a. You will receive a notification from Boardroom that your request has been received and is being verified.
- b. Upon system verification of your registration against the **28th AGM's Record of Depositors as at 22nd November 2022**, you will receive an email from Boardroom either approving or rejecting your registration for remote participation.
- c. You will also receive the Meeting ID, your remote access User ID and Password along with the email from Boardroom if your registration is approved.
- d. Please note that the closing date and time to submit your request is by Monday, **28th November 2022 at 11:00 a.m.**

On The Day Of The 28th AGM



Step 3 – Login to Virtual Meeting Platform

[Note: Please note that the quality of the connectivity to Virtual Meeting Platform for live webcast as well as for remote online voting is highly dependent on the bandwidth and the stability of the internet connectivity available at the location of the remote users.]

- a. The Virtual Meeting Platform will be opened for login starting one (1) hour before the commencement of 28th AGM, which is on **Tuesday, 29 November 2022 at 10:00 a.m.**
- b. Please follow the steps given to you in the email along with your Meeting ID, remote access User ID and Password to login to the Virtual Meeting Platform.
- c. The steps given will also guide you on how to view live webcast, ask questions and vote.

Step 4 – Participate

[Note: Please follow the User Guides provided in the confirmation email above to view the live webcast, submit questions and vote]

- a. If you would like to view the live webcast, select the “broadcast” icon 
- b. If you like to ask a question during the 28th AGM, select the “messaging” icon 
- c. Type your message within the chat box, once completed click the send button

Step 5 – Voting

- a. Once voting has been opened, the “voting” icon will appear with the resolutions and your voting choices until the Chairman declares the end of the voting session.
- b. To vote, select your voting direction from the options provided. A confirmation message will appear to show your vote has been received.
- c. To change your vote, re-select another voting direction.
- d. If you wish to cancel your vote, please press **[Cancel]**
- e. Upon the announcement by the Chairman on the closure of the 28th AGM, the live webcast will end and the Messaging window will be disabled.

MODE OF COMMUNICATION

9. You may email your questions in advance in relation to the agenda items for the 28th AGM to agm2022@shh.com.my commencing from 28th October 2022. The collection of questions will be closed at the same time as the proxy submission i.e. no later than Monday, 28th November 2022 at 11:00 a.m.

If you have any question for the Chairman or the Board during the 28th AGM, you may submit your question using the Messaging window facility which will be opened concurrently with the Virtual Meeting Platform.

The Chairman or the Board will endeavour to respond to relevant questions during the Questions and Answers Session at the 28th AGM. If there is time constraint, the responses to relevant questions will be published on the Company’s website at the earliest possible, after the 28th AGM.

PROXY

10. Members who are unable to participate remotely in the 28th AGM are encouraged to appoint the Chairman of the meeting or their proxy to vote on their behalf.

LODGEMENT OF FORM OF PROXY

11. Please deposit your completed Form of Proxy at the registered office of our Company at **No. 2 (1st Floor), Jalan Marin, Taman Marin, Jalan Haji Abdullah, Sungai Abong, 84000 Muar, Johor Darul Takzim** or submitted via email to agm2022@shh.com.my, not less than twenty-four (24) hours before the time appointed for the holding of the 28th AGM, i.e. latest by **Monday, 28th November 2022 at 11:00 a.m.**
12. Alternatively, the proxy appointment can also be lodged electronically via “Boardroom Smart Investor Portal” at <https://investor.boardroomlimited.com> which is free and available to all individual shareholders, not less than twenty-four (24) hours before the time appointed for the holding of the 28th AGM, ie. latest by **Monday, 28th November 2022 at 11:00 a.m.** Kindly refer to Step 2, online registration procedure above.
13. The lodging of the Form of Proxy will not preclude you from personally participating remotely and voting at the 28th AGM should you subsequently wish to do so.

NO REFRESHMENTS, DOOR GIFTS OR VOUCHERS

14. There will be no distribution of refreshments, door gifts or vouchers for the 28th AGM of the Company.

RECORDING OR PHOTOGRAPHY

15. No recording or photography of the 28th AGM proceedings are allowed without the prior written permission of the Company

ENQUIRY

16. Should you have any enquiry prior to the 28th AGM or if you wish to request for technical assistance to participate the 28th AGM, please contact Boardroom team during office hours (8.30 a.m. to 5.30 p.m.): -

Boardroom Share Registrars Sdn Bhd

Mohamed Sophiee Ahmad Nawawi (Tel: +603 7890 4716)

Noruzaimah Binti Md Taib (Tel: +603 7890 4722)

Helpdesk (Tel: +603 7890 4700)

Email: BSR.Helpdesk@boardroomlimited.com

PERSONAL DATA PRIVACY

By submitting an instrument appointing a proxy(ies) and/or representative(s) to attend, speak and vote at the 28th AGM and/or any adjournment thereof, a member of the Company: (i) consents to the collection, use and disclosure of the member's personal data by the Company (or its agents) for the purpose of processing and administration by the Company (or its agents) of proxies and representatives appointed for the 28th AGM (including any adjournment thereof) and the preparation and compilation of the attendance lists, minutes and other documents relating to the 28th AGM (including any adjournment thereof), and in order for the Company (or its agents) to comply with any applicable laws, listing rules, regulations and/or guidelines (collectively, the "**Purposes**"); (ii) warrants that where the member discloses the personal data of the member's proxy(ies) and/or representative(s) to the Company (or its agents), the member has obtained the prior consent of such proxy(ies) and/or representative(s) for the collection, use and disclosure by the Company (or its agents) of the personal data of such proxy(ies) and/or representative(s) for the Purposes; and (iii) agrees that the member will indemnify the Company in respect of any penalties, liabilities, claims, demands, losses and damages as a result of the member's breach of warranty.